



An Coimisiún um Chaidreamh san Áit Oibre
Workplace Relations Commission

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27 October 2015

Mr Robbie Ryan
Assistant General Secretary
IMPACT

Mr John Delamere
HR Corporate Directorate
HSE

Re: HSE Civil Registration Office & IMPACT – staff issues arising from implementation of 2014 Act

Dear Mr Ryan and Mr Delamere

I refer to the conciliation conference that took place today at the Commission and confirm the agreed outcome as proposed by the Commission as follows:

1. The conference will be adjourned until 12th November 2015 (12pm).
2. In the interim, the HSE will provide the union with full details of the training already given to some Registrars and that it proposes to give to the remainder of the staff in relation to the carrying out of their extended role under the 2014 Act. The parties will meet as soon as possible to jointly review the training plans and this will include a review of any policies, protocols and documentation relevant to the work to be performed.
3. The parties will agree terms of reference for an early time-bounded review of the service by an agreed independent person or persons.

Yours sincerely

Brian McGinn
Regional Manager
Conciliation Services