



THIRD LEVEL GRANT SUPPORT SCHEME FOR UNION REPRESENTATIVES

APPLICATION FORM 2024/25

1. Name (block capitals).....
Address (block capitals).....
Eircode:..... Daytime Phone No: .....
Email:
Fórsa Branch:.....
Employer (Name/Address).....
Employer/Staff No:..... Union Membership No:.....

2. ROLE AS UNION REPRESENTATIVE

Are you currently a union representative? YES [ ] NO [ ]
Were you formerly a union representative? YES [ ] NO [ ]

Please set out brief details of your role (now or in the past) as a Union representative.

3. COURSE DETAILS

Course Title (Attach Syllabus): .....
College/Educational Institute: .....
Address (of College etc.): .....
Course Fee 2024/25: € ..... (Attach written verification from College etc.)
Course Year (P1, 2nd etc.):

Has your employer agreed to financially support this course? YES [ ] NO [ ]

Details of financial assistance from employer or other agency
(Do not leave blank - if "none" state this)

**4. RELEVANCE OF COURSE**

<sup>1</sup>In this context, a union representative role includes performing any role on behalf of their union colleagues within the union at workplace, branch, vocational group or other level. Please outline why this participating in this course will assist you in your role as a union representative. <sup>2</sup> [If you are now or were not a union representative in the past please set out why the union should consider financially supporting your attendance at this course].

**[This section is mandatory and must be completed]**

\_\_\_\_\_

**5. BANK ACCOUNT DETAILS**

<b>BANK DETAILS:</b>	
Bank Account name	_____
Bank Account number	_____
Bank Sort code	_____
BIC	_____
IBAN	_____
Bank name	_____
Bank address	_____

<b>Please make future payments directly to the bank account referred to above.</b>	
Signed	_____
Date	_____

SIGNED: ..... DATE .....

**Fair processing notice:**

The personal data you provide in this form will be used to process your application to Fórsa’s Third Level Grant Support Scheme. The data may also be used to update your membership details. The information will be kept for one year.

Fórsa is committed to processing personal data in accordance with the requirements of data protection legislation, namely the EU General Data Protection Regulation (GDPR) and Irish Data Protection Act 2018, and aims to maintain consistently high standards in protecting and securing all of your personal information. Our Privacy Statement can be viewed at [www.forsa.ie](http://www.forsa.ie)

**RECOMMENDATION OF UNION BRANCH**  
*{This must be completed before submission to the union}*

The (insert name of Branch).....  
supports the above application.

SIGNED..... (Branch Officer)

DATE.....

**ATTACHMENTS**

The following attachments must be enclosed with this application:

- Course Syllabus
- Verification of course fees
- A copy of the application to your employer for funding for this course and the reply giving details of amount, if any of the funding to be provided
- Details of funding towards the course costs from any other agency
- Applications must be submitted via email to [bursaries@forsa.ie](mailto:bursaries@forsa.ie)
- Any enquiries must be sent to the same email address

**NOTE:**

The application cannot be considered unless it is completed in full and all relevant details are provided/attached and received before the closing date of **5:30pm Thursday 24<sup>th</sup> October 2024**.

**To arrive no later than 5.30 p.m. on Thursday 24<sup>th</sup> October 2024.**

**Applications received after that time/ date – irrespective of reason- will not be considered.**

<sup>1 2</sup> Continue this note on a separate page if necessary